

Jacksonville School District #117

211 W. State St
Jacksonville, Illinois 62650
Office: (217) 243-9411
Fax: (217) 243-6844

Mike McGiles
Director of Operations



June 21, 2019

Dear Mr. Hart,

Thank you for writing to Jacksonville School District 117 with your request for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq.

On June 18, 2019, you requested the following records:

1. The names of all non-certified support staff employed by Jacksonville School District 117, excluding any staff already represented by an IEA-affiliated local
2. Their job titles
3. Their date of hire
4. Their work building and its address
5. The number of hours they are scheduled or have worked per week
6. The number of hours they are scheduled per year
7. Their collective bargaining unit status (i.e. whether or not they are covered by a collective bargaining agreement.) and, if they are in a bargaining unit, the name of the labor organization with which that unit is affiliated
8. Copies of any contracts the district has with subcontractors currently engaged in district support staff work (e.g. transportation services, food services, custodial services, etc.)

As the FOIA Officer for Jacksonville School District 117 I am writing to inform you that your request is granted for items 1-8 listed above (please see the information listed below and attached).

1. See attached Excel Spreadsheet
2. See attached Excel Spreadsheet
3. See attached Excel Spreadsheet
4. See attached Excel Spreadsheet
5. The attached spread sheet lists if the employee is full or part-time and gives general hours for the part-time employees as their hours vary from week to week and even day to day.
6. The attached spread sheet lists if the employee is full or part-time and gives general hours for the part-time employees as their hours vary from week to week and even day to day.
7. None of these employees are members of a collective bargaining unit.
8. The District does not subcontract for any of these services.

You have a right to have the response to your request reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to:

Public Access Counselor
Office of the Attorney General
500 South 2nd Street
Springfield, Illinois 62706
Fax: 217-782-1396
E-mail: publicaccess@atg.state.il.us

If you choose to file a Request for Review with the PAC, you must do so within 60 calendar days of the date of this denial. 5 ILCS 140/9.5(a). Please note that you must include a copy of your original FOIA request and this denial letter when filing a Request for Review with the PAC.

Celebrating 150 years
1867 – 2017

Thank you for your interest in Jacksonville School District #117. If I can be of further assistance to you, please let me know.

Sincerely,

A handwritten signature in black ink that reads "Mike McGiles". The signature is written in a cursive, slightly slanted style.

Mike McGiles
Director of Operations
FOIA Officer
Jacksonville School District 117
(217) 243-9411
mmciles@jsd117.org

Full Name	Emp Type Code	Hire Date	Building Code	Building Address	Full Time	Part Time
BOURNE, REBECCA	CENTRAL OFFICE STAFF	08/21/2014	CENTRAL OFFICE	211 W. State Street Jacksonville, IL 62650	F	
COGSWELL, COURTNEY	CENTRAL OFFICE STAFF	11/16/2016	CENTRAL OFFICE	211 W. State Street Jacksonville, IL 62650	F	
COOK, SARAH	CENTRAL OFFICE STAFF	08/21/2017	CENTRAL OFFICE	211 W. State Street Jacksonville, IL 62650	F	
HEBB, KRISTEN	CENTRAL OFFICE STAFF	11/19/2014	CENTRAL OFFICE	211 W. State Street Jacksonville, IL 62650	F	
HELMICH, CAREN	CENTRAL OFFICE STAFF	03/22/2007	CENTRAL OFFICE	211 W. State Street Jacksonville, IL 62650	F	
KRUZAN, ROBIN R	CENTRAL OFFICE STAFF	10/18/2018	CENTRAL OFFICE	211 W. State Street Jacksonville, IL 62650	F	
MCKEAN, DEBRA L	CENTRAL OFFICE STAFF	05/17/1999	CENTRAL OFFICE	211 W. State Street Jacksonville, IL 62650	F	
PUCK, PAULA	CENTRAL OFFICE STAFF	11/14/2018	CENTRAL OFFICE	211 W. State Street Jacksonville, IL 62650	F	
RAYE, AMBER NICHOLE	CENTRAL OFFICE STAFF	02/19/2015	CENTRAL OFFICE	211 W. State Street Jacksonville, IL 62650	F	
SPRINGER, PATRICIA	CENTRAL OFFICE STAFF	10/03/2017	CENTRAL OFFICE	211 W. State Street Jacksonville, IL 62650	F	
HOLT, NANCY	NURSE	08/16/2010	EISENHOWER ELEM	1901 W. Lafayette Ave Jacksonville, IL 62650	F	
MASON, BERNIDEAN	NOON SUPERVISOR	09/18/2013	EISENHOWER ELEM	1901 W. Lafayette Ave Jacksonville, IL 62650		P
WILLNER, CAROLYN S	CAFETERIA	09/17/2015	EISENHOWER ELEM	1901 W. Lafayette Ave Jacksonville, IL 62650		P
ALLEN, JENNA	INTERPRETER	08/18/2016	JACKSONVILLE HIGH SCHOOL	1211 N. Diamond St. Jacksonville, IL 62650	F	
JACKSON, VERA E	CAFETERIA	01/03/2018	JACKSONVILLE HIGH SCHOOL	1211 N. Diamond St. Jacksonville, IL 62650		P
SLUGA, CARRIE A	INTERPRETER	01/17/2019	JACKSONVILLE HIGH SCHOOL	1211 N. Diamond St. Jacksonville, IL 62650	F	
WEGER, CYNTHIA	NURSE	08/24/1998	JACKSONVILLE HIGH SCHOOL	1211 N. Diamond St. Jacksonville, IL 62650	F	
ARING, MICHELLE	TECH DEPT	9/1/2004	JACKSONVILLE HIGH SCHOOL	1211 N. Diamond St. Jacksonville, IL 62650	F	
GARDNER, JAVONN	TECH DEPT	8/1/2017	JACKSONVILLE HIGH SCHOOL	1211 N. Diamond St. Jacksonville, IL 62650	F	
GUIDISH, MICHAEL N	TECH DEPT	08/17/2009	JACKSONVILLE HIGH SCHOOL	1211 N. Diamond St. Jacksonville, IL 62650	F	
STEARNS, WAYNE	TECH DEPT	3/2/2000	JACKSONVILLE HIGH SCHOOL	1211 N. Diamond St. Jacksonville, IL 62650	F	
TANNAHILL, LOGAN	TECH DEPT	5/17/2018	JACKSONVILLE HIGH SCHOOL	1211 N. Diamond St. Jacksonville, IL 62650	F	
AUTERY, JODI	CAFETERIA	10/01/1996	JACKSONVILLE HIGH SCHOOL	1211 N. Diamond St. Jacksonville, IL 62650	F	
BIGGS, BOBBIE L	CAFETERIA	08/21/2012	JACKSONVILLE HIGH SCHOOL	1211 N. Diamond St. Jacksonville, IL 62650		P
BLACKLEY, BRENDA M	CAFETERIA	02/04/2009	JACKSONVILLE HIGH SCHOOL	1211 N. Diamond St. Jacksonville, IL 62650	F	
CHAUDAIN, LOIS A	CAFETERIA	08/20/2007	JACKSONVILLE HIGH SCHOOL	1211 N. Diamond St. Jacksonville, IL 62650	F	
COBB, DOROTHY J	CAFETERIA	08/23/1999	JACKSONVILLE HIGH SCHOOL	1211 N. Diamond St. Jacksonville, IL 62650	F	
CORRELL, DIANE	CAFETERIA	09/01/2006	JACKSONVILLE HIGH SCHOOL	1211 N. Diamond St. Jacksonville, IL 62650	F	
CRAIN, BARBARA R	CAFETERIA	11/14/2018	JACKSONVILLE HIGH SCHOOL	1211 N. Diamond St. Jacksonville, IL 62650	F	
DILLON, BARBARA L	CAFETERIA	12/01/2011	JACKSONVILLE HIGH SCHOOL	1211 N. Diamond St. Jacksonville, IL 62650		P
GILLIS, ESTA L	CAFETERIA	08/25/2003	JACKSONVILLE HIGH SCHOOL	1211 N. Diamond St. Jacksonville, IL 62650	F	
KLEMMENSEN, PAMELA	CAFETERIA	10/15/2003	JACKSONVILLE HIGH SCHOOL	1211 N. Diamond St. Jacksonville, IL 62650	F	
LAW, JENNA L	CAFETERIA	01/17/2019	JACKSONVILLE HIGH SCHOOL	1211 N. Diamond St. Jacksonville, IL 62650	F	
MANSHOLT, CAROL ANN	CAFETERIA	01/20/1987	JACKSONVILLE HIGH SCHOOL	1211 N. Diamond St. Jacksonville, IL 62650	F	
PIERCY, RACHEL K	CAFETERIA	03/21/2018	JACKSONVILLE HIGH SCHOOL	1211 N. Diamond St. Jacksonville, IL 62650		P
PIERSON, SHERRI LYNN	CAFETERIA	08/23/1999	JACKSONVILLE HIGH SCHOOL	1211 N. Diamond St. Jacksonville, IL 62650	F	
STEWART, JACQUELINE L	CAFETERIA	10/18/2018	JACKSONVILLE HIGH SCHOOL	1211 N. Diamond St. Jacksonville, IL 62650		P
SUMPTER, LISA	CAFETERIA	12/03/2001	JACKSONVILLE HIGH SCHOOL	1211 N. Diamond St. Jacksonville, IL 62650	F	
TURNER, MONA	CAFETERIA	03/06/2001	JACKSONVILLE HIGH SCHOOL	1211 N. Diamond St. Jacksonville, IL 62650	F	
BARFIELD, PATRICIA K	CAFETERIA	08/27/2002	JACKSONVILLE MIDDLE SCHOOL	664 S. Lincoln Ave Jacksonville, IL 62650	F	
JACOBS, JOYCE	NURSE	08/24/1998	JACKSONVILLE MIDDLE SCHOOL	664 S. Lincoln Ave Jacksonville, IL 62650	F	
MAYBERRY, TRACY C	CAFETERIA	11/14/2018	JACKSONVILLE MIDDLE SCHOOL	664 S. Lincoln Ave Jacksonville, IL 62650		P

WALLIS, DEBORAH	CAFETERIA	09/22/2016	JACKSONVILLE MIDDLE SCHOOL	664 S. Lincoln Ave Jacksonville, IL 62650		P
BURRIES, LESLIE ANTONIO	NOON SUPERVISOR	10/19/2017	LINCOLN ELEM	320 W. Independence Ave Jacksonville, IL 62650		P
JOUETT, SHIRLEY I	CAFETERIA	03/07/2001	LINCOLN ELEM	320 W. Independence Ave Jacksonville, IL 62650	F	
MC GEE, ANDRIANA	NOON SUPERVISOR	10/19/2017	LINCOLN ELEM	320 W. Independence Ave Jacksonville, IL 62650		P
WILKINS, DONNA M	NOON SUPERVISOR	12/22/2016	LINCOLN ELEM	320 W. Independence Ave Jacksonville, IL 62650		P
EVANS, JILDA A	CAFETERIA	02/01/2004	MURRAYVILLE-WOODSON ELM	P.O. Box 170, 307 Masters St, Murryaville, IL 62668	F	
LOVEKAMP, GINGER L	NOON SUPERVISOR	09/14/2011	MURRAYVILLE-WOODSON ELM	P.O. Box 170, 307 Masters St, Murryaville, IL 62668		P
SUTTLES, TAYLOR M	NOON SUPERVISOR	05/31/2018	MURRAYVILLE-WOODSON ELM	P.O. Box 170, 307 Masters St, Murryaville, IL 62668		P
CORRAL BUENROSTRO, MARIA D	NOON SUPERVISOR	09/26/2008	NORTH ELEM	1626 State HWY 78 Jacksonville, IL 62650		P
MORTON, PAMELA	CAFETERIA	01/21/2016	NORTH ELEM	1626 State HWY 78 Jacksonville, IL 62650		P
WHITAKER, BELINDA D	NURSE	08/14/2014	NORTH ELEM	1626 State HWY 78 Jacksonville, IL 62650	F	
BALLARD, BETTY J	CAFETERIA	03/10/2004	SOUTH ELEM	1700 South West Street Jacksonville, IL 62650	F	
HART, SUSAN K	NOON SUPERVISOR	03/01/2003	SOUTH ELEM	1700 South West Street Jacksonville, IL 62650		P
LILLPOP, LISA M	NURSE	04/05/2007	SOUTH ELEM	1700 South West Street Jacksonville, IL 62650		P
REHBERG, MARIA L	NOON SUPERVISOR	01/17/2013	SOUTH ELEM	1700 South West Street Jacksonville, IL 62650		P
WARD, MARY	CAFETERIA	09/22/2016	EARLY YEARS	516 Jordan St. Jacksonville, IL 62650		P
MINNER, MEYONNA A	NOON SUPERVISOR	08/24/2017	WASHINGTON ELEM	524 S. Kosciusko St, Jacksonville, IL 62650		P
TANKERSLEY, CAROL L	CAFETERIA	09/20/2018	WASHINGTON ELEM	524 S. Kosciusko St, Jacksonville, IL 62650		P

Part-time employees work varied schedules weekly and daily - please see description below

Noon Supervisors

almost all work every day but one or two only work 2-3 days a week
generally work two hours a day
if they work every day they work approximately 10 hours a week and 348 hours a year

Cafeteria workers

some are full time and are indicated as such above
most of the part-time employees work between 4-6 hours a day giving them approximately 20-30 hours a week and 720-1100 hours a year
a couple of them work 2.25-3.5 hours a day giving them approximately 11.25-17.5 hours a week and 400-630 a year

Nurse

some are full time and are indicated as such above
the part-time nurses work 4 hours a day giving them approximately 20 hours a week and 760 hours a year